

The Idaho Mediation Association Board of Directors sets policy for the organization; ensures that it is operated in a legal, ethical and professional manner; and raises funds for its operation. Collectively, the board has direct authority over the staff member(s) who implements the policies, programs and fundraising plans approved by the board.

Regularly scheduled board meetings are held the first Tuesday of every month from 4:00–5:00pm. In addition, board members are requested to attend the annual conference and other major events sponsored by the Idaho Mediation Association.

As an individual board member of the Idaho Mediation Association, I understand that I have legal, ethical and fiduciary responsibility to ensure that the Idaho Mediation Association does its best in pursuit of fulfilling its mission and goals. In commitment, I will:

- ___ Read the Idaho Mediation Association Articles, Bylaws, and other governing documents;
- ___ Attend all regularly scheduled board meetings insofar as possible, having read my packet ensuring that I am informed about the issues to be considered at the meetings. I understand that the board may declare vacant the office of any director who has failed to attend four (4) or more meetings of the Board in any calendar year;
- ___ Understand that the board makes decisions as a team. Individual board members may not commit the board to any action;
- ___ Be open, fair and honest – no hidden agendas, and respect the right of other board members to have opinions and ideas which differ from mine;
- ___ Make all decisions based on the available facts and my independent judgment, and refuse to be influenced by special interest groups;
- ___ Recognize that decisions are made by a majority vote and should be supported by all board members;
- ___ Keep abreast of important developments in conflict resolution trends, research and practices;
- ___ Understand the chain of command and refer problems or complaints to the proper administrative office while refraining from communications that may create conditions of bias should a concern ever rise to the attention of the board as a hearings panel;
- ___ Respect the right of the membership to be informed about association decisions and operations;
- ___ Understand that I will receive information that is confidential and cannot be shared;
- ___ Give staff the respect and consideration due skilled, professional employees and support the employment of those best qualified to serve as association staff, while maintaining regular and impartial evaluation of all staff;
- ___ Refuse to use my board position for personal or family gain or prestige. I will announce any conflicts of interest before board action is taken; and
- ___ Remember always that my first and greatest concern as a board member must be the welfare of the Idaho Mediation Association.

Director Signature: _____ Date: _____